

# Assessment Report for Mr A Sample

## Comprehension

Aptitude

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**About this Report**

This report is based upon Swift Comprehension Aptitude, an online assessment of the ability to reason with information presented in verbal, numerical and error checking formats.

The results are compared against a mixed occupational group who have completed the assessment. The results in this report are presented on a 1 to 10 Sten scale, where 1 indicates low performance and 10 indicates high performance on the assessment.

When reading this report, please remember that it is based on the information gained from the assessment session only. It describes performance on this particular assessment, rather than performance at work or study. Despite this, research suggests that ability assessments can be powerful predictors of successful performance in study and work activities requiring these abilities.

The information contained in this report is confidential and every effort should be made to ensure that it is stored in a secure place.

The information contained within this report is likely to provide a valid measurement of comprehension aptitude for 12 to 24 months.

The report is based on the results of the online assessment that the respondent was invited to complete under unsupervised conditions. The identity of the actual respondent has not been verified by a test administrator so that a supervised verification assessment is recommended for high-stake decision making.

This report was produced using Saville Consulting software systems and has been generated electronically. Saville Consulting do not guarantee that it has not been changed or edited. We can accept no liability for the consequences of the use of this report.

The application of this assessment is limited to Saville Consulting employees, agents of Saville Consulting and clients authorised by Saville Consulting.

## Introduction to Assessment Report

This report provides feedback on A Sample's responses to the Swift Comprehension Aptitude assessment.

### Comprehension Aptitude Profile

The assessment consists of three short tests measuring verbal, numerical and error checking aptitude areas that are important in the world of work for a variety of roles. The Comprehension Aptitude Profile provides a summary of total and test taking style scores across the whole assessment, as well as sub-scores on the three aptitude areas covered in relation to the comparison group: Mixed Occupational Group (IA; 2007)

### Total Score

The Total Score is the sum of correct answers across the verbal comprehension, numerical comprehension and error checking tests. It shows how well A Sample has performed overall on the assessment.

### Test Taking Style

These scores indicate how quickly and accurately A Sample completed the entire assessment.

**Accuracy:** concerns the proportion of answers that were correct.

**Speed:** concerns the number of questions answered.

**Caution:** is the difference between the Accuracy and Speed scores.

### Aptitude Area Sub-scores

These scores indicate how quickly and accurately A Sample completed the entire assessment.

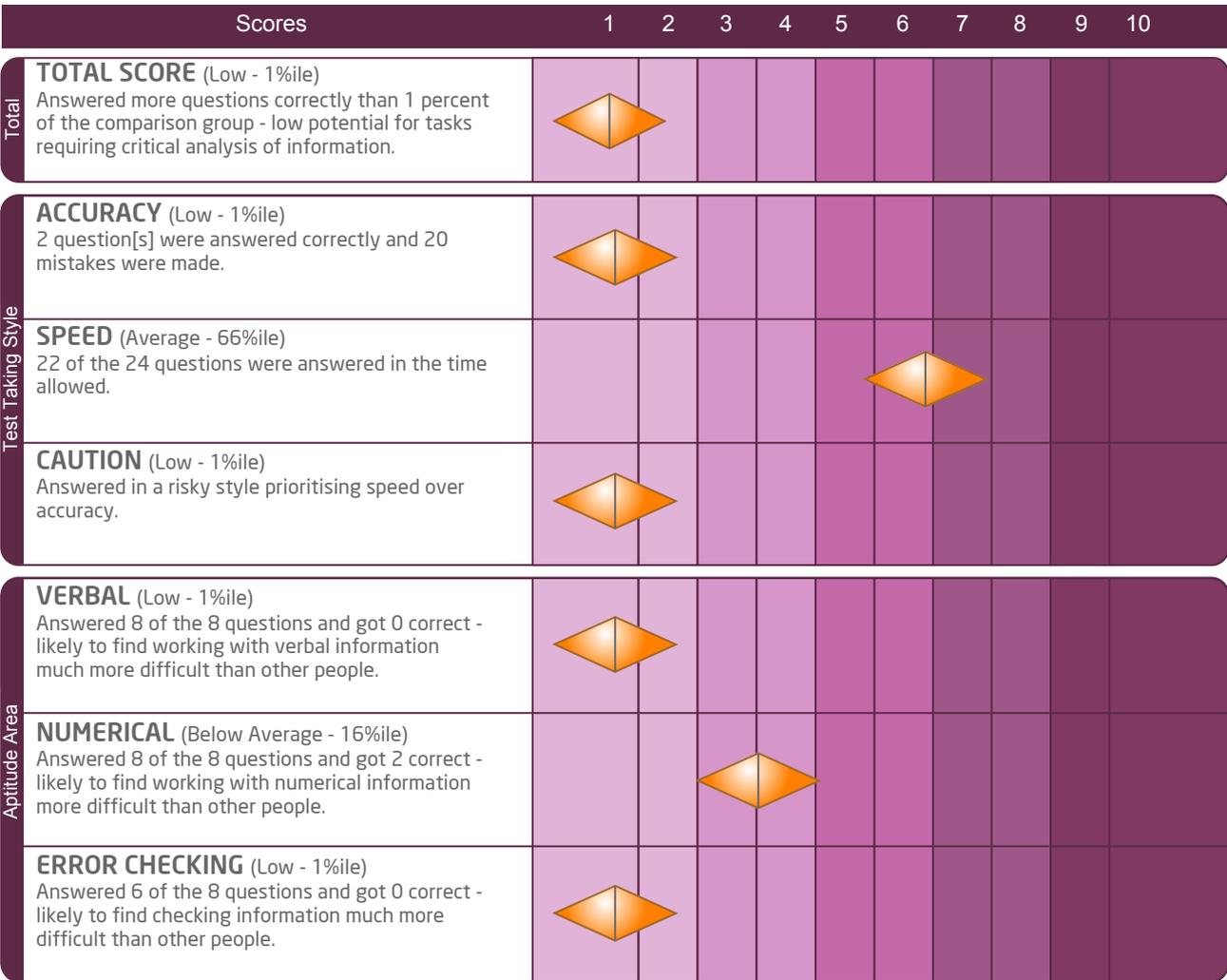
**Verbal** - assesses the ability to understand, interpret and evaluate written information, which is critical to success in areas such as Management, Law, Research, Sales and Administration.

**Numerical** - assesses the ability to understand, interpret and evaluate data, which is critical to success in areas such as Management, Finance, Engineering, Research, Sales and Administration.

**Error Checking** - assesses the ability to proof read text, check figures and verify codes, which is critical to success in areas such as Administration, Retail, Sales and Finance.

## Comprehension Aptitude Profile

The profile shows the TOTAL score as well as Speed, Accuracy and Caution sub-scores across the entire assessment. The pattern of Verbal, Numerical and Error Checking sub-scores indicate relative strengths and limitations. All sub-scores must be interpreted in the light of the Total Score.



## Interpretation Guidelines

Comparison Group: Mixed Occupational Group (IA; 2007)

Sten 1: higher potential than about 1% of professionals  
 Sten 2: higher potential than about 5% of professionals  
 Sten 3: higher potential than about 10% of professionals  
 Sten 4: higher potential than about 25% of professionals  
 Sten 5: higher potential than about 40% of professionals  
 Sten 6: higher potential than about 60% of professionals  
 Sten 7: higher potential than about 75% of professionals  
 Sten 8: higher potential than about 90% of professionals  
 Sten 9: higher potential than about 95% of professionals  
 Sten 10: higher potential than about 99% of professionals

## Improving Abilities

Some tips for improving abilities are provided below:

### Verbal

- Read and critically evaluate texts.
- Look up the meanings of words and think of alternative words with the same meaning.
- Review understanding of grammar.
- Practice spotting associations between words or types of words with a friend.
- Complete crosswords and word games to improve vocabulary.
- Read newspapers, articles on the internet, books and journals to improve ability to understand and interpret written material.

### Numerical

- Work with numerical data or materials.
- Revise basic arithmetic principles and equations.
- Practice completing calculations with and without a calculator.
- Look at tables, graphs and charts and interpret their meaning in words.
- 'Eyeball' data by looking for patterns and predicting future trends.
- Critically examine pieces of numerical information.
- Read financial reports in newspapers and journals.

### Error Checking

- Concentrate on the details.
- Gain practice in comparing original and transposed information.
- Look at tables, graphs and charts and cross check against older versions.
- Critically examine pieces of information.
- Read through and check the work of others.