



Ability to Analyse and Formulate Written Recommendations Exercise (AFWR-AT 06)

EVALUATION REPORT

Candidate: Candidate

Evaluation date: January 200X

The present report is confidential. All measures must therefore be taken to preserve the confidentiality of the data presented. Only authorized persons should have access to the content of the report.



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Explanation note on the type of test

The Ability to Analyse and Formulate Written Recommendations Exercise (AFWR-AT 06) evaluates a candidate's ability at reading a series of documents, like memos, reports and press releases in order to analyse them and make written recommendations to an organization's management. The exercise also measures the ability to write well, with clear intention and meaning, presenting a logical argument. Particular attention is paid to the rules of spelling, grammar, syntax and punctuation.

🍃 Rating scale

For this report, the results are presented using the following rating scale:

Excellent 5	The candidate responds to the main aspects and criteria of the evaluation and his/her responses are appropriate. The candidate has surpassed expectations.
Very good 4	The candidate responds to most of the criteria of the evaluation and there were no major deficiencies noted for the aspects evaluated. The candidate demonstrated an above-average performance.
Good 3	Some of the main and secondary criteria of the evaluation were raised. The candidate demonstrates some minor deficiencies with regards to the evaluated criteria.
Weak 2	The candidate omits important aspects and criteria of the evaluation. The candidate presents some major deficiencies and is having problems.
Poor 1	The candidate omits most of the aspects that are evaluated and presents several major deficiencies. The candidate is incapable of responding or the answers are inappropriate.
Absent 0	The candidate did not demonstrate this evaluation criterion in any way.

🦆 Results obtained

make an impression on his audience.

ANALYTICAL ABILITIES: Identifies the basic elements of a situation or a problem, links these elements and identifies the structural principles required to gain a systematic outlook of the situation.

ABILITY TO TRANSMIT INFORMATION: Can transmit information by using appropriate methods and approaches that

RESULTS

WRITTEN COMMUNICATION: Expresses his ideas in writing using an appropriate language, error-free, to efficiently transmit information.



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Results per measured element

The graphics that are presented to you below provide, for information purposes only, supplementary information on the mastery of these three competencies. **This information should be used only for perfectionning purposes.** For each of the indicators associated to the elements evaluated the results are presented in function of the four levels of performance, which are ABSENT, WEAK, AVERAGE and STRONG.

ANALYTICAL ABILITIES



ABILITY TO TRANSMIT INFORMATION

- D Presents his/her ideas and gives advice according to a main idea
- E Uses the appropriate technical or technological support tool to facilitate the transmission of information

Poor Absent



WRITTEN COMMUNICATION



Spelling Grammar Punctuation Lexicon Syntax